



USER GUIDE

Willo Labs, 2021. All Rights Reserved.

Welcome!

Thank you for using Willo Reader.

We would like to introduce you to the Reader by providing a brief overview of key controls



Fixed Content Reader

Responsive Content Reader

Responsive Content User Manual





- 1. Back to Shelf: Takes you to the Bookshelf where you can read and add ebooks and other resources.
- 2. Table of Content: Opens Table of Contents by which you can quickly navigate to any part of the ebook.
- 3. My Data: Lists notes and highlights both yours, as well as those shared with you.
- 4. Search: Search for and find content in the ebook.
- 5. Content Setting Panel: Opens setting panel by which you can select content setting options (for more info: refer content panel page)
- 6. Back: Use the back arrow to go to the previous chapter
- 7. Next: Use the next arrow to go to the next chapter
- 8. Bookmark: Helps you to bookmark a page in the ebook.

Table of Contents

Table of Contents groups book content and resources used, hierarchically, so you can reach them easily. You can also navigate to desired book content via index terms and bookmarks.



Contents



- **1. Contents**: Lists contents in a tabular format with three to four levels of sections.
- 2. Bookmark: Groups all bookmarks by Table of Contents (TOC). To list bookmarks for a TOC element, select it.
- **3**. **Selecting** it will take the user to the starting page for the content section.

Bookmark

1

W	WIL	LO Reader		< Chapter Two >	لايم 🖉
ୖ୷		Contents	Bookmarks	Chapter Two	A
	r	Chapter Eleven 1:33 PM 01 May 2020		'And you say the man in question is Viscount Norborough,' said Oliver. 'You are certain of that?' Perceval, his secretary, opened the document case he'd brought with him into the study, riffled through the contents and withdrew a slim ledger.	
3 Q	r	Chapter Ten 1:33 PM 01 May 2020		"The tenants of Number Six Theakstone Crescent," he said, holding out the relevant entry so that Oliver could see it, 'are Lord and Lady Norborough, their niece, Miss Underwood, sundry servants and a dog. They took up tenancy on June the first on a three-month lease.' Oliver leaned back in his chair. frowning as he recalled the rough way the uncle had manhandled his pretty young	
		Chapter Nine 1:33 PM 01 May 2020		nice away from the scene. He started tapping one finger on the arm of his chair. He should have insisted she stay put, until she'd received medical attention. But then Dr Cochrane had been too busy with Mrs Pagett to have spared time for Miss Underwood.	
	r	Chapter Eight 1:33 PM 01 May 2020		And he'd heard mention of an aunt. That lady had probably done all that was necessary for the minor cuts and bruises Miss Underwood had sustained. Wouldn't she? 'What do ye know of these Norhoroughs, Percental?'	
	r	Chapter Seven 1:33 PM 01 May 2020		 'Their principal estate lies in Derbyshire. Lady Norborough is the oldest sister of the Earl of Tadcaster. The—' 'No, no, I didn't mean <i>that</i>. I mean, what of their character? Their habits? Their history?' 'I shall look into it, Your Grace,' said Perceval smoothly. It wasn't acad enough O. B. Perceval would dia and dia until he'd wasn't had soard to acause an infinite avar. 	
	r	Chapter Six 1:33 PM 01 May 2020		have attempted to conceal. But it would take time. And Miss Underwood might be suffering who knew what right now. 'It need not be a priority, Perceval. You have your hands full with the investigation into the cause of last night's accident.'	
	r	Chapter Five 1:33 PM 01 May 2020		the painstakingly constructed display to explode. Though he knew nothing of fuses or gunpowder, the men who'd set it all up certainly did and were all equally puzzled by how it could have gone so spectacularly wrong.	
	r	Chapter Four 1:33 PM 01 May 2020		 'Evidence?' He'd pounced on that word, and all that it implied, with a <i>frisson</i> of disquiet. 'Are you saying you think some crime took place here?' 'Sabotage,' one of the other workmen had stated. 'Must have been.' 'Or carelessness,' Perceval had muttered, so that nobody but Oliver could possibly have heard. 'Or drunkenness. Or 	
A	r	Chapter Three 1:33 PM 01 May 2020		incompetence.' Well, whatever the cause, Perceval would get to the bottom of it. 'In the meantime,' he decided, 'I shall call upon Miss Underwood.' He could not rest easy until he'd seen with his own eves that she had suffered no lasting ill effects from the incident. And it wasn't because she was pretty as far as	

- 1. **Bookmark**: Groups all bookmarks by Table of Contents (TOC). To list bookmarks for a TOC element, select it.
- 2. Selecting a bookmarked page will take the user to that page.

1. How to Use Contents

Selecting Table of Content (TOC) displays Contents and its various levels in case any. Contents is the default selected tab opened when selecting Table of Contents.

Select a TOC element (e.g. Chapter/topic/sub-topic) to jump to that section.

Note: To return to the TOC from the page, select (TOC)

2. How to Use Bookmarks

Selecting **Bookmarks** displays bookmarks grouped by Table of Contents.

To view a bookmarked page:

Select a TOC element (E.g. Chapter/topic/sub-topic) to list its bookmarked pages and select a bookmark to jump to that page.

My Data

Willo Reader allows you to do more than just create notes and highlights.

With **Willo** Reader, sharing and organizing your data (notes, highlights) and conversation threads is easy. They are always only a tap away. You can collaborate with others using **Willo Share** function.



My Data: Highlight

w	WILLC	Reader	< Chapter Two >	
ଜ	Highligh	ts 💿 Notes 🛛 🏹 🙀	Chapter Two	A
0 & iii	0	Chapter: Chapter Three 12:45 PM 01 May 2020 In fact, by the time he'd driven her through the town and along Chapter: Chapter Three	⁶ And you say the man in question is Viscount Norborough,' said Oliver. 'You are certain of that?' Perceval, his secretary, opened the document case he'd brought with him into the study, riffled through the contents and withdrew a slim ledger. 'The tenants of Number Six Theakstone Crescent,' he said, holding out the relevant entry so that Oliver could see it, 'are Lord and Lady Norborough, their niece, Miss Underwood, sundry servants and a dog. They took up tenancy on June the first on a three-month lease.'	
	Ø	12:45 PM 01 May 2020 time. She was nothing out of the ordinary: It was just that he had a preference	Oliver leaned back in his chair, frowning as he recalled the rough way the uncle had manhandled his pretty young niece away from the scene. He started tapping one finger on the arm of his chair. He should have insisted she stay put, until she'd received medical attention. But then Dr Cochrane had been too buey with Mrs Pagett to have carred time for Miss Underwood.	
	Ø	Chapter: Chapter Three 12:45 PM 01 May 2020 d him to invite her to drive with him this afternoon— the chance to detach her fr	And he'd heard mention of an aunt. That lady had probably done all that was necessary for the minor cuts and bruises Miss Underwood had sustained. Wouldn't she? 'What do we know of these Norboroughs, Perceval?' 'Their principal estate lies in Derbyshire. Lady Norborough is the oldest sister of the Earl of Tadcaster. The—'	
	Ø	Chapter: Chapter Three 12:45 PM 01 May 2020 Invite her out for a drive. But then her aunt and uncle had	'No, no, I didn't mean <i>that</i> . I mean, what of their character? Their habits? Their history?' 'I shall look into it, Your Grace, 'said Perceval smoothly. It wasn't good enough. Oh, Perceval would dig and dig until he'd unearthed every last secret the couple might ever have attempted to conceal. But it would take time. And Miss Underwood might be suffering who knew what right now. 'It need not be a priority, Perceval. You have your hands full with the investigation into the cause of last night's accident.'	
	Ø	Chapter: Chapter Three 12:45 PM 01 May 2020 e in as many days, Oliver drew his curricle up outside Miss Underwood's lodgings	They'd already visited the scene of the fire, hoping that in daylight they would be able to determine what had caused the painstakingly constructed display to explode. Though he knew nothing of fuses or gunpowder, the men who'd set it all up certainly did and were all equally puzzled by how it could have gone so spectacularly wrong. 'No evidence left,' one of them had said gloomily. 'Ashes, is all.' 'Evidence?' He'd pounced on that word, and all that it implied, with a <i>frisson</i> of disquiet. 'Are you saying you think some crime took place here?'	
ьA			'Sabotage,' one of the other workmen had stated. 'Must have been.' 'Or carelessness,' Perceval had muttered, so that nobody but Oliver could possibly have heard. 'Or drunkenness. Or incompetence.' Well, whatever the cause, Perceval would get to the bottom of it. 'In the meantime,' he decided, 'I shall call upon Miss Underwood.' He could not rest easy until he'd seen with his own eves that she had suffered no lasting ill effects from the incident. And it wasn't because she was pretty as far as	

1. Settings: Select users you want to share highlights with, and those who can share highlights with you.

2. Filter: Filter data based on color of notes and highlights.

My Data: Highlight -Filter

hlights 05 Notes 0 Chapter: Chapter Three 12:45 PM 01 May 2020 In fact, by the time he'd driven her and along Chapter: Chapter Three	\$\$\$	Chapter Six ⁴ You will never guess what that Duke of Theakstone has in mind with regard to Sofia,' said Uncle Ned as he lopped the head off his boiled egg at breakfast the next morning. 'He's taken the queerest notion into his head to consider locking her over to cae if she'd marke him a suitable heride '	
Chapter: Chapter Three 12:45 PM 01 May 2020 In foct, by the time he'd driven her and along Chapter: Chapter Three	All	$^{\circ}$ You will never guess what that Duke of Theakstone has in mind with regard to Sofia,' said Uncle Ned as he lopped the head off his boiled egg at breakfast the next morning. 'He's taken the queerest notion into his head to consider locking her giver to see if she'd make him a suitable herder.'	
 12:45 PM 01 May 2020 time. She was nothing out of the o that he had a preference Chapter: Chapter Three 12:45 PM 01 May 2020 		Sofia struggled to swallow her mouthful of tea, rather than spraying it all over the tablecloth. Suitable bride? It couldn't be true. 'Sofia?' Aunt Agnes appeared as shocked as Sofia felt. 'I know.' Uncle Ned shook his head with a bemused air. 'Thought he must be castaway when he said it, but see, here,' he said, tossing a stiff cream card across the table to Aunt Agnes. 'The invitation came first thing.' Invitation? Aunt Agnes let out a little shriek. 'Theakstone Court! He's inviting us all to spend a whole week with him at Theakstone Court.' 'Yes, he's inviting a whole gaggle of girls with their families for the week to see how they manage there.' What kind of man invited a whole gaggle of girls to his house, to see how they managed, rather than courting and proposing to just one woman? Why, why, he was going about it as though he was conducting a week-long interview.	
 d him to invite her to drive with hit the chance to detach her fr Chapter: Chapter Three 12:45 PM 01 May 2020 invite her out for a drive. But then h had 	her aunt and uncle	 For paid employment. 'Of course, you will write and send our regrets, and so forth,' said Uncle Ned, applying himself to his egg. 'What? Why?' Aunt Agnes looked at him as though he'd lost his mind. 'Well, naturally we shan't go,' retorted Uncle Ned. 'Why ever not?' Yes, why wouldn't Uncle Ned let her go there? Typical. Whenever she She took her teacup in both hands and took another sip, guiltily aware that until Uncle Ned had said she <i>couldn</i>'r go, she hadn't actually <i>wanted</i> to go to Theakstone Court. It was only when he started telling Aunt Agnes it was out of the question that she was remembering all the other things she had wanted to do and not been allowed. The entire trip to 	
 Chapter: Chapter Three 12:45 PM 01 May 2020 e in as many days, Oliver drew his c Miss Underwood's lodgings 	curricle up outside	Burslem Bay had been a series of disappointments. Uncle Barty had painted a picture of the kind of seaside holiday which would have been the perfect tonic. But Aunt Agnes hadn't let her attend any assemblies, so she hadn't danced with any dashing men in red coats, let alone acquired a coterie of beaux. 'Waste of time,' said Uncle Ned, waving his butter knife in Sofia's direction to emphasise his point. 'Sofia's going to marry Jack. Been settled for some time.' Oh, no, it hadn't, Jack hadn't proposed. They were not officially betrothed. The two families had just always assumed that one day Jack would <i>drop the handkerchief</i> 'Yees, but nobody needs to tell the Duke of Theakstone, do they?' said Aunt Agnes in a conspiratorial tone. 'And it's not as if Sofia's going to have her head turned by the prospect of a coronet. She dotes on Jack.' Dotes? Hah! She might have done, once, before the scales fell from her eyes. She reached for a slice of toast to stop	
	Chapter: Chapter Three 2 12:45 PM 01 May 2020 2 d him to invite her to drive with hil 2 the chance to detach her fr 2 Chapter: Chapter Three 2 12:45 PM 01 May 2020 2 invite her out for a drive. But then 2 had 2 Chapter: Chapter Three 2 12:45 PM 01 May 2020 2 e in as many days, Oliver drew his 2 Miss Underwood's lodgings 3 Miss Underw	Chapter: Chapter Three 12:45 PM 01 May 2020 d him to Invite her to drive with hit the chance to detach her fr Chapter: Chapter Three 12:45 PM 01 May 2020 Invite her out for a drive. But then her aunt and uncle had Chapter: Chapter Three 12:45 PM 01 May 2020 e in as many days, Oliver drew his curricle up outside Miss Underwood's lodgings	 Chapter: Chapter Three 12:45 PM 01 May 2020 <i>i</i> him to invite her to drive with hir is concerned action to fix the form of the second time of the second time

Filter: Filter data based on color of notes and highlights.

My Data: Highlight - Settings

1. Settings: Select users you want to share highlights with, and those who can share highlights with you. On click/tap of the settings icon, the popup then lists down the users for you to select with whom you would like to share and receive notes and highlights.

- 2. Click the Done button to save your changes.
- 3. Click cancel to revert your selection.

4. The user can go back to view all the notes and highlights anytime by taping outside the Settings on the pop-up.



Sofia strugg couldn't be tru 'Sofia?' Au 'I know.' Ur he said, tossing Invitation? Aunt Agnes Theakstone Cc 'Yes, he's in What kind c proposing to ju for paid emplo 'Of course, 'What? Why 'Well, natur 'Why ever r Yes, why we She took he she hadn't actu question that s Burslem Bay ł which would h with any dashi 'Waste of tin marry Jack. Be Oh, no, it ha that one day Ja 'Yes, but no not as if Sofia' Dotes? Hah herself from bl And since the

My Data: Notes



- 1. Notification: Select users you want to share highlights with, and those who can share highlights with you.
- 2. Filter: Shows who the note has been shared with and on selection, lists the users you can share the note with.
- 3. Comments: Provide comments to the shared notes.
- 4. Share: Share a note within a group.

My Data: Notes - Filter



- 1. All: Display all types of notes
- 2. Notes: Filter plain notes, all or specific color with the help of this checkbox.
- 3. Contextual Note: Filter only contextual icons, all or specific color with this checkbox.

My Data: Notes Sharing

w v	WILLO Reader	< Chapter Two >		
ស៊	─ < Share	Chapter Two	+	
D Ro iii 5	Chapter: Chapter Six Page 13 2020-05-01 09:50:54.0 drop the handkerchief Yes, but nobody needs to tell the Duke of Theakston S Share this note with Product Group All Teachers Abhishek Kulkarni Amit Bhavna Khatri Bhavna M Gaurav Moula u1 MoulaAli Rajesha H Rajesha Hota All Student	 Chapter Two *And you say the man in question is Viscount Norborough, 'said Oliver. 'You are certain of that?' Perceval, his secretary, opened the document case he'd brought with him into the study, riffled through the contents and withdrew a slim ledger. The tenants of Number Six Theakstone Crescent,' he said, holding out the relevant entry so that Oliver could see it, 'are Lord and Lady Norborough, their nicee, Miss Underwood, sundry servants and a dog. They took up tenancy on June the first on a three-month lease.' Oliver leaned back in his chair, frowning as he recalled the rough way the uncle had manhandled his pretty young nicee away from the scene. Me started tapping one finger on the arm of his chair. He should have insisted she stay put, until she'd received medical attention. But then Dr Cochrane had been too busy with Mrs Pagett to have spared time for Miss Underwood. And he'd heard mention of an aunt. That lady had probably done all that was necessary for the minor cuts and bruises Miss Underwood had sustained. Wouldn't she? 'What do we know of these Norboroughs, Perceval?' 'Their principal estate lies in Derbyshire. Lady Norborough is the oldest sister of the Earl of Tadcaster. The—' 'No, no, I didn't mean <i>that</i>. I mean, what of their character? Their habits? Their history?' 'I shall look into it, Your Grace, 'said Perceval smoothly. It wasn't good enough. Oh, Perceval would dig and dig until he'd unearthed every last secret the couple might ever have attempted to conceal. But it would take time. And Miss Underwood might be suffering who knew what right now. 'It need not be a priority, Perceval. You have your hands full with the investigation into the cause of last night's accident.' They'd already visited the scene of the fire, hoping that in daylight they would be able to determine what had caused the painstakingly constructed display to explode. Thow he knew noth		
	Akshay Billore	'Sabotage,' one of the other workmen had stated. 'Must have been.' 'Or carelessness,' Perceval had muttered, so that nobody but Oliver could possibly have heard. 'Or drunkenness. Or incompetence.' Well, whatever the cause, Perceval would get to the bottom of it.		

1. Share: Shows who the note has been shared with and on selection, lists the users you can share the note with.

2. The popup then lists down the number of users the note can be shared with. An instructor can select which class he/she would like to share the note with.

3. After selecting a class, the user will be able to see the list of students in that class, whom have already been shared with and with who the note can be shared. Click/Tap the Done button to share the note with the selected list of students in the popup.

Click cancel to revert your selection.

My Data: Notes Comments



1. Comments: Shows comments, if any, related to the note.

2. Click back arrow to revert your selection.

3. The popup lists down the comments related to a note exclusively. An instructor can respond to a comment by typing on the input panel at the end of the popup. On click/tap of the x Send button, the instructor's comment will be visible to the user the next time he/she opens the ebook.

How to Use Highlights

Notes Highlights

- 1. To view highlights, select the highlights tab in My Data popup.
- 2. Go to **Create Highlights** to understand how to create a highlight in your ebook.

How to Use Settings

- 1. Selecting **Settings** displays users with which you can manage sharing and receiving of notes and highlights.
- 1. Select a class to list the users assigned to it.
- 2. Select users who can see your highlights/notes
- 3. Select users whose highlights/notes you can see.
- 4. Select Done to save your data

How to Use Notes

Notes Highlights

- 1. Selecting My Data ₀ displays Notes and Highlights in the ebook. Notes is the default selected tab opened on selection of My Data.
- 2. To view comments on a note, tap the comments icon beneath a note É. User can reply a comment by providing feedback in the comments section at the end of the popup.
- 3. To share or view the users with whom the note is shared, tap the share **5** icon beneath a note . Select the list of users you would like to share the note with and select Done.
- 4. Go to <u>Add Notes</u> to understand how to create a note in your ebook.

Search

Use keywords to search the book for matching instances.



Search

1

WILLO Reader	< Chapter Two >	
Q Two	Chapter Two	A
Chapter One Chapter Two Chapter Three Chapter Four Chapter Five Chapter Six Chapter Seven Chapter Eight Chapter Nine Chapter Ten Chapter Eleven	⁶ And you say the man in question is Viscount Norborough,' said Oliver. 'You are certain of that?' Perceval, his secretary, opened the document case he'd brought with him into the study, riffled through the contents and withdrew a slim ledger. 'The tenants of Number Six Theakstone Crescent,' he said, holding out the relevant entry so that Oliver could see it,	
Chapter Twenty- Two Chapter Twenty-Three Chapter Twenty-Four Chapter Twenty-Five Chapter Twenty-Six Extract About the Publisher	are Lord and Lady Norborough, their niece, Miss Underwood, sundry servants and a dog. They took up tenancy on June the first on a three-month lease.' Oliver leaned back in his chair, frowning as he recalled the rough way the uncle had manhandled his pretty young niece away from the scene. He started tapping one finger on the arm of his chair. He should have insisted she stay put, until she'd received medical attention.	
eye, she noticed Two men also running in the same direction— Two of the waiters who'd served at supper, to judge from the white shirts they	But then Dr Cochrane had been too busy with Mrs Pagett to have spared time for Miss Underwood. And he'd heard mention of an aunt. That lady had probably done all that was necessary for the minor cuts and bruises Miss Underwood had sustained. Wouldn't she? 'What do we know of these Norboroughs, Perceval?'	
same direction— Two of the waiters who'd served at supper, to judge from the white shirts they wore, with blue sashes wrapped round their	'Their principal estate lies in Derbyshire. Lady Norborough is the oldest sister of the Earl of Tadcaster. The—' 'No, no, I didn't mean <i>that</i> . I mean, what of their character? Their habits? Their history?' I shall look into it, Your Grace, 'said Perceval smoothly. It wasn't good enough. Oh, Perceval would dig and dig until he'd unearthed every last secret the couple might ever have attempted to conceal. But it would take time. And Miss Underwood might be suffering who knew what right now. 'I need not be a priority. Perceval You have your hands full with the investigation into the cause of last night's	
ground, after Two men had treated her rather roughly. And her gown had only been ripped a bit. It hadn't melted away, leaving her legsexposed.	accident.' They'd already visited the scene of the fire, hoping that in daylight they would be able to determine what had caused the painstakingly constructed display to explode. Though he knew nothing of fuses or gunpowder, the men who'd set it all up certainly did and were all equally puzzled by how it could have gone so spectacularly wrong.	
would prevent the Two men from being able to look at her exposed limbs. 'Don't just stand there staring,' she shouted at them. 'This womanneeds	 'No evidence left,' one of them had said gloomily. 'Ashes, is all.' 'Evidence?' He'd pounced on that word, and all that it implied, with a <i>frisson</i> of disquiet. 'Are you saying you think some crime took place here?' 'Sabotage,' one of the other workmen had stated. 'Must have been.' 'Or carelessness,' Perceval had muttered, so that nobody but Oliver could possibly have heard. 'Or drunkenness. Or incompetence'. 	
a doctor!' The Two men exchanged a glance. 'I say' one	Well, whatever the cause, Perceval would get to the bottom of it. 'In the meantime,' he decided, 'I shall call upon Miss Underwood.' He could not rest easy until he'd seen with his	

1. Enter your search string. Kitaboo returns and refines results as you continue to type the search string.

If any of the search results match the page content you are looking for, you can straightaway select it and navigate to the page without completing the search string.

How to Use Search

Selecting Search _d enables the input panel of search along with the keyboard. Enter keywords which then displays instances in the search popup.

You need to enter keyword and than hit enter and in return reader will display the search instances.

To navigate to page(s), **select** a result from the search results listing that best matches what you are looking for.

Bookmark

Bookmarks make it easy for you to remember pages you want to return to later. You can access bookmarked pages in Table of Contents in the Bookmark section.



Add Bookmark

W	WILLO Reader	< Chapter Two >	
ୖ୷		Chapter Two	
I		⁴ And you say the man in question is Viscount Norborough,' said Oliver. 'You are certain o	1
Ľ		and withdrew a slim ledger. 'The tenants of Number Six Theakstone Crescent,' he said, holding out the relevant entry	_
Q		 'are Lord and Lady Norborough, their niece, Miss Underwood, sundry servants and a dog. They took up tenaney on June the first on a three-month lease.' Oliver leaned back in his chair, frowning as he recalled the rough way the uncle had manhandled his pretty young niece away from the scene. He started tapping one finger on the arm of his chair. He should have insisted she stay put, until she'd received medical attention. But then Dr Cochrane had been too busy with Mrs Pagett to have spared time for Miss Underwood. And he'd heard mention of an annt. That lady had probably done all that was necessary for the minor cuts and bruises Miss Underwood had sustained. Wouldn't she? 'What do we know of these Norboroughs, Perceval?' 'Their principal estate lies in Derbyshire. Lady Norborough is the oldest sister of the Earl of Tadcaster. The—' 'No, no, I didn't mean <i>that</i>. I mean, what of their character? Their habits? Their history?' I shall look into it, Your Grace, 'said Perceval would dig and dig until he'd unearthed every last secret the couple might ever have attempted to conceal. But it would take time. And Miss Underwood might be suffering who knew what right now. 'It need not be a priority, Perceval. You have your hands full with the investigation into the cause of last night's accident.' They'd already visited the scene of the fire, hoping that in daylight they would be able to determine what had caused the painstakingly constructed display to explode. Though he knew nothing of fuses or gupnowder, the men who'd set it all up certainly did and were all equally puzzled by how it could have gone so spectaularly wrong. No evidence left, 'one of them had said gloomily. 'Ashes, is all.' 'Evidence?' He'd pounced on that word, and all that it implied, with a <i>frisson</i> of disquiet. 'Are you saying you think some crime took place here?' 'Sabotage,' one of the other workmen had stated. 'Must have bee	
A		Well, whatever the cause, Perceval would get to the bottom of it. 'In the meantime,' he decided, 'I shall call upon Miss Underwood.' He could not rest easy until he'd seen with his own eves that she had suffered no lasting ill effects from the incident. And it wasn't because she was pretty as far as	

1. Name your Bookmark so that you can easily identify later in the bookmark section of TOC. Click/Tap Add to save changes.

Notes

Notes help you create useful references while you read. Create any number of notes anywhere in the book for your own use, and share them with others. Associate your note with a word, a phrase, a sentence, a paragraph or multiple paragraphs to retain context and make the best use of it to aid your learning and comprehension



Add Note



1. Colour Options: The yellow indicates a normal note. Clicking on the important icon would change the color bar to red and make it an important note.

- 2. Context: The highlighted text is displayed here when creating a contextual note.
- 3. Input Panel: Enter the note you would like to associate with the highlight.
- 4. Share: Share your note with other users of this ebook.
- 5. Save: Simply save the note along with the highlight.
- Delete: Cancel the note associated with the text.

Share Note



1. On Tapping the share button, this screen is displayed with the option to select a class and students with whom you want to share note.

- 2. On click of Done button, the note will be shared.
- 3. Exit this popup with the click of cancel.
- 4. The user can go back to the note anytime by clicking the back button.



1. Long press and drag to highlight text with a color of your choice. Red is used in case want to mark a highlight important.

- 2. Note: On click/tap of the note icon, user can create a note that can be associated with the contextual text.
- 3. Search: The highlighted text can be searched across the ebook for other instances.

Content Setting Panel

View content setting panel to select different setting option available within the the varieties





View Content Setting Panel



1. Content setting icon: Select to see available content setting options.

2. Font Family Selection: Select the font which you want to apply for content.

3. Font Size: Increase or decrease the slider to set content font size.

4. Alignment : Select within available options to make content align.

5. Line Spacing: Select within available options to add space between content lines.

6. Margins: Select within the available options to add margin to content.

7. Mode: Select reading mode from day, night and sepia for better reading experience.

8. Continues scroll: enable scroll mode to perform continues scroll.

9.Horizontal scroll: disable scroll mode to perform swipe and read, you can also view one page and two page in horizontal mode.

9. Reset: Select reset to revert back to default settings.

Fixed Content User Manual



Willo Reader - An Overview



- 1. Back to Shelf: Takes you to the Bookshelf where you can read and add ebooks and other resources.
- 2. Table of Content: Opens Table of Contents by which you can quickly navigate to any part of the ebook.
- 3. My Data: Lists notes and highlights both yours, as well as those shared with you.
- 4. Search: Search for and find content in the ebook.
- 5. Pen: Use Pentool to annotate while reading and, also to answer assessments in the book.
- 6. Add Note: A note can be added by clicking/tapping on the note icon. These notes are on a page.
- 7. Zoom: Use the zooming tool to zoom in or out while reading the ebook.
- 8. Fit to height/width: Use the fit to width/height to toggle the page as per your preference.



- 9. Two Page View: Toggle between a single page mode or a two-page mode to view your content.
- 10. Settings: Change page view and scroll mode through settings.

11. **Thumbnail:** Use Thumbnail view to browse the book using large thumbnails that help you easily identify and navigate to desired page.

- 12. Back: Use the back arrow to go to the previous page.
- 13. Bookmark: Helps you to bookmark a page in the ebook.
- 14. Next: Use the next arrow to go to the next page.
- 15. User Profile: Save changes and simply log out from the reader.
- 16. Full Screen: Use the full screen mode to view content on a full screen.

Table of Contents

Table of Contents groups book content and resources used, hierarchically, so you can reach them easily.

You can also navigate to desired book content via index terms and bookmarks.





- 1. Contents: Lists contents in a tabular format with three to four levels of sections.
- 2. Bookmark: Groups all bookmarks by Table of Contents (TOC). To list bookmarks for a TOC element, select it.
- 3. **Resources**: Groups all resources (interactivity, video, audio and image) by Table of Contents. To see a resource, navigate to the page containing it.
- 4. Selecting it will take the user to the starting page for the content section.
- 5. The Arrow displays the next level of contents.

Resources



1. **Resources**: Groups all resources (interactivity, video, audio and image) by Table of Contents. To see a resource, navigate to the page containing it.

2. Selecting a resource will take you to the page containing the audio clip. Start the clip to listen to it.



- 1. Bookmark: Groups all bookmarks by Table of Contents (TOC). To list bookmarks for a TOC element, select it.
- 2. Selecting a bookmarked page will take the user to that page.

3. How to Use Contents

Selecting Table of Content (TOC) displays Contents and its various levels in case any. Contents is the default selected tab opened when selecting Table of Contents.

Select a TOC element (e.g. Chapter/topic/sub-topic) to jump to that section.

Note: To return to the TOC from the page, select _b (TOC)

2. How to Use Resources

Selecting the Resources tab displays resources (Interactivity, Video, Audio, Image) grouped by Table of Contents.

To view a resource:

- 1. Select a TOC item (E.g. Chapter/topic/sub-topic) to list its resources.
- 2. Select a resource you want to view. This navigates you to the page containing the resource. **Select** the resource to view it.

3. How to Use Bookmarks

Selecting Bookmarks displays bookmarks grouped by Table of Contents.

To view a bookmarked page:

Select a TOC element (E.g. Chapter/topic/sub-topic) to list its bookmarked pages and select a bookmark to jump to that page.

My Data

Willo Reader allows you to do more than just create notes and highlights. With Kitaboo Reader, sharing and organizing your data (notes, highlights) and conversation threads is easy. They are always only a tap away. You can collaborate with others using **Willo Share** function.



My Data: Highlight

2



K

- Settings: Select users you want to share highlights with, and those who can share highlights with you. 1.
- 2. Filter: Filter data based on color of notes and highlights.

My Data: Highlight -Filter



Filter: Filter data based on color of notes and highlights.

My Data: Highlight - Settings

- Settings: Select users you want to share highlights with, and those who can share highlights with you. On click/tap of the settings icon, the popup then lists down the users for you to select with whom you would like to share and receive notes and highlights.
- 2. Click the Done button to save your changes.
- 3. Click cancel to revert your selection.
- 4. The user can go back to view all the notes and highlights anytime by taping outside the Settings on the pop-up.



My Data: Notes



- 5. Notification: Select users you want to share highlights with, and those who can share highlights with you.
- 6. Filter: Shows who the note has been shared with and on selection, lists the users you can share the note with.
- 7. Comments: Provide comments to the shared notes.
- 8. Share: Share a note within a group.

My Data: Notes - Filter



- 1. All: Display all types of notes
- 2. Notes: Filter plain notes, all or specific color with the help of this checkbox.
- 3. Contextual Note: Filter only contextual icons, all or specific color with this checkbox.

My Data: Notes Sharing



1. Share: Shows who the note has been shared with and on selection, lists the users you can share the note with.

2. The popup then lists down the number of users the note can be shared with. An instructor can select which class he/she would like to share the note with.

3. After selecting a class, the user will be able to see the list of students in that class, whom have already been shared with and with who the note can be shared. Click/Tap the Done button to share the note with the selected list of students in the popup.

Click cancel to revert your selection.

My Data: Notes Comments



1. Comments: Shows comments, if any, related to the note.

2. The popup lists down the comments related to a note exclusively. An instructor can respond to a comment by typing on the input panel at the end of the popup. On click/tap of the x Send button, the instructor's comment will be visible to the user the next time he/she opens the ebook.

3. Click back arrow to revert your selection.

How to Use Highlights

Notes Highlights

- 3. To view highlights, select the highlights tab in My Data popup.
- 4. Go to **Create Highlights** to understand how to create a highlight in your ebook.

How to Use Settings

- 1. Selecting **Settings** displays users with which you can manage sharing and receiving of notes and highlights.
- 5. Select a class to list the users assigned to it.
- 6. Select users who can see your highlights/notes
- 7. Select users whose highlights/notes you can see.
- 8. Select Done to save your data

How to Use Notes

Notes Highlights

- 5. Selecting My Data ₀ displays Notes and Highlights in the ebook. Notes is the default selected tab opened on selection of My Data.
- 6. To view comments on a note, tap the comments icon beneath a note É. User can reply a comment by providing feedback in the comments section at the end of the popup.
- 7. To share or view the users with whom the note is shared, tap the share **5** icon beneath a note . Select the list of users you would like to share the note with and select Done.
- 8. Go to <u>Add Notes</u> to understand how to create a note in your ebook.

Search

Use keywords to search the book for matching instances.





Search



1. Enter your search string. Kitaboo returns and refines results as you continue to type the search string.

If any of the search results match the page content you are looking for, you can straightaway select it and navigate to the page without completing the search string.

How to Use Search

Selecting Search d enables the input panel of search along with the keyboard. Enter keywords which then displays instances in the search popup.

As you type in the keyword, the Reader matches your input on the go and continues to return search results as you type along.

To navigate to page(s), **select** a result from the search results listing that best matches what you are looking for.

Тір

Watch the Search Results being updated as you keep typing. If you find what you are looking for in the results, you don't need to type the entire search string.

User can search even when selecting a word or context via the contextual popup.

Bookmarks make it easy for you to remember pages you want to return to later. You can access bookmarked pages in Table of Contents in the Bookmark section.

B Stocker X		
C Secure I Imperiment Atlabox comment	er/fixed-lock	0 🖱 🖬 🌖 I
WILLO Reader	What is a Hound? >	(2) 2
0 2 2	What is a Chapter Name, Reprint Chapter Add	
9	found all over the world. (A breed is a group of animals that have the same type of ancestors.) Hounds come in many shapes and sizes. The	
*. G	Phodesian (ich DEE zhuhr) régislade, a tened of hound originally from Ahros, is a large, tast hound that helps people hunt long? Other hounds, such as the beset hound, are tainy smalt and slow.	
	Hounds are among the oldest known dogs. They were originally bred to be furthers. Some hounds have	

Add Bookmark

Showcase ×					
← → C Secure https://read.kitaboo.com/reader/fixed-look					
WILLO Reader	What is a Hound? >				
<i>ଭ</i>	Ħ				
·=	What Is a Chapter Name, Page - 04 1				
&	Hounds are dogs known fo				
Q	found all over the world. (A breed is a group of animals that have the same type of ancestors.)				
2	Hounds come in many shapes and sizes. The Rhodesian (roh DEE zhuhn) ridgeback, a breed of bound originally from Africa, is a large, fast bound that				
	helps people hunt lions! Other hounds, such as the basset hound, are fairly small and slow.				
	Hounds are among the oldest known dogs. They were originally bred to be hunters. Some hounds have a very strong sense of smell, which helps them to follow the animals they are hunting. Other hounds have great sight and can run fast. Many hounds make a unique baying or howling sound.				
€.	Because hounds were bred to be hunters, they tend to be alert, love the outdoors, and have great endurance. They are considered to be great family pets				
<u>↔</u>	because of their sweet nature.				
÷					
8					

1. Name your Bookmark so that you can easily identify later in the bookmark section of TOC. Click/Tap Add to save changes.

Pen

You can use the pen for free form on-page annotation. As a student, you can submit your annotations to your instructor, and as an instructor, you can annotate on students' ebook for them to review.



Pen Tool



5



What Is a Hound?

Hounds are dogs known for their ability to help people hunt animals. Different breeds of hounds are found all over the world. (A breed is a group of animals that have the same type of ancestors.)

Hounds come in many shapes and sizes. The Rhodesian (*roh DEE zhuhn*) ridgeback, a breed of hound originally from Africa, is a large, fast hound that helps people hunt lions! Other hounds, such as the basset hound, are fairly small and slow.

Hounds are among the oldest known dogs. They were originally bred to be hunters. Some hounds have a very strong sense of smell, which helps them to follow the animals they are hunting. Other hounds have great sight and can run fast. Many hounds make a unique baying or howling sound.

Because hounds were bred to be hunters, they tend to be alert, love the outdoors, and have great endurance. They are considered to be great family pets because of their sweet nature.





- 1. Use your hand/mouse to draw on the page.
- 2. On click of the Colour palette icon, you can choose a color code for the pen as shown.
- 3. On click of the Thickness icon, you can choose any size for the pen as shown.
- 4. On click of the Eraser icon, to erase content drawn on the page.
- 5. Click Undo arrow to go one step backward.
- 6. Click Redo arrow to revert the changes done by undo button.
- 7. Clear All will reset all data that has been entered for the page.

Thumbnails

Thumbnail view makes it easy for you to browse the book via page visuals. It's convenient to search a page in a book quickly once you identify it visually using thumbnails.



Thumbnails



1. Thumbnail: Use Thumbnail view to browse the book using large thumbnails that help you easily identify and navigat ⁴ ge

3

- 2. Slider: Use the slider to quickly scroll and navigate to a desired page. The page thumbnails slide along with the slider.
- 3. History: Post navigation to any page, history is saved and can return to the previously visited page with the icons.
- 4. Go to Page: As the name suggests, navigate to a page number already in mind.

Notes

Notes help you create useful references while you read. Create any number of notes anywhere in the book for your own use, and share them with others.

Associate your note with a word, a phrase, a sentence, a paragraph or multiple paragraphs to retain context and make the best use of it to aid your learning and comprehension



Add Note



1. Colour Options: The yellow indicates a normal note. Clicking on the important icon would change the color bar to red and make it an important note.

- 2. Context: The highlighted text is displayed here when creating a contextual note.
- 3. Input Panel: Enter the note you would like to associate with the highlight.
- 4. Share: Share your note with other users of this ebook.
- 5. Save: Simply save the note along with the highlight.
- Delete: Cancel the note associated with the text.

Share Note



1. On Tapping the share button, this screen is displayed with the option to select a class and students with whom you

- 2. On click of Done button, the note will be shared.
- 3. Exit this popup with the click of cancel.
- 4. The user can go back to the note anytime by clicking the back button.

Contextual Menu





- 1. Long press and drag to highlight text with a color of your choice. Red is used in case want to mark a highlight important.
- 2. Note: On click/tap of the note icon, user can create a note that can be associated with the contextual text.
- 3. Search: The highlighted text can be searched across the ebook for other instances.
- 4. Delete: Clears a highlighted text